**Tool 3: Agenda Template**

**Day One**:

* Attendee Introduction & Summit Goals – Hosts (45 minutes)
* First Session Working Groups: Discussion Questions 1-6 – All (90 minutes)
* Working Group Reports & Full Group Session: Discussion Questions 1-6 – All

(90 minutes)

* Second Session Working Groups: Discussion Questions 7-12 – All (90 minutes)
* Working Group Reports & Full Group Session: Discussion Questions 7-12 – All (90 minutes)

**Day Two**:

* Synthesis of Day One Recommendations and Suggestions – Hosts (60 minutes)
* Full Group Session: Discussion on Recommendations and Implementation – All (120 minutes)
* Wrap-Up and Attendee Call to Action – All (30 minutes)