Course Portfolio Submission Form

General

\*Professor:
Course Title:

School (proper name):

Address:

Phone:
Email:

**\*Please submit a high resolution digital photograph of the professor.**

**Course Information**

Short course description (1-2 sentences):

Number of Students:

First use of this course:

Last use of this course:

How comprehensive is your course innovation?
Entire Course (e.g. whole course simulation)
A substantial and integrated aspect of the course

Attach your syllabus or similar document

Quote (MAXIMUM 75 words)

Provide a short statement of your philosophy on legal education that we will include as a quote from you.

**Course Description (350 - 500 words)**

* Describe the course content and a summary of course goals & learning objectives
* What kind of course is this, where does it fit in the curriculum?
* What learning issues are addressed by your approach to this course?
* What is different or innovative about *your* approach compared to a traditional approach? How many times have you taught it *this* way?
* Why do you teach this course this way?

**Course Design**

Check all attributes of the course that apply.

|  |  |
| --- | --- |
| [ ] First Year[ ] Upper Level[ ] Practicum[ ] Internship/Externship[ ] Carnegie-Integrated Course | [ ] Required[ ] Non-Required[ ] Clinical[ ] Legal Writing |

**Teaching Methods (250 words)**

Check all teaching methods and course activities employed in the course.

|  |  |
| --- | --- |
| [ ] Lectures[ ] Collaborative/Cooperative/Team Learning[ ] Group Discussion[ ] Simulation[ ] Live Client | [ ] Peer teaching[ ] Lab[ ] Socratic Inquiry[ ] Legal Writing |

* Describe the assignments students complete during the semester that support your teaching methods.
* What mechanisms are used to evaluate student learning (exams, exercises, quizzes, essays, problems, homework, attendance, participation, etc.)?
* How do you provide feedback throughout the course and to what extent?
* Do you have classroom video or can you obtain some?
* Email examples of assignments that support your teaching methods.

**Learning Outcomes (250 words)**

* What evidence of student learning and indicators of effectiveness have you observed and/or measured?
* What do you plan for the future based on your experiences with this course?
* Email up to three examples of student work product (no names please - could be a video, URL, Word document, pdf, etc.)

Recommendations **(250 words)**

* How has the course developed over time and what lessons have you learned?
* What advice and/or teaching recommendations you would offer?

Submission Affirmations and Representations

By submitting these materials to IAALS and in consideration of IAALS’ review and potential posting of these materials, the submitting professor affirms and represents that:

(i) all answers in this submission form are true and correct;

(ii) the submitting professor has the necessary rights and authority to make this submission and to permit her or his submitted materials to be displayed on the ETL Site and in other presentations and informational materials about IAALS and Educating Tomorrow’s Lawyers; and

(iii) the submitted materials are original works of authorship of the submitting professor and will not infringe upon the copyright or other intellectual property or proprietary rights of a third party.

The submitting professor will indemnify and hold IAALS harmless from and against any claims and damages IAALS incurs by reason of the professor’s breach of her or his affirmations and representations herein.

Submitting professor acknowledges and agrees that her or his obligations as to this submission are personal to her or him and shall not be assigned or delegated by the professor. These affirmations and representations bind the professor and her or his heirs and successors.

IAALS reserves the right to delete materials from the ETL Site and may terminate and discontinue the ETL Site at any time within its discretion.

This submission form may be updated by IAALS in its discretion.

**(Last updated August 15, 2011)**

I agree to the Submission Affirmations and Representations above.