

## TOOL 1: INVITATION LETTER

Dear [INSERT: Potential Attendee Name]:

I am writing to invite you to be part of an invitation-only Summit that [INSERT: Individuals or Organization] is hosting on [INSERT: Date] at [INSERT: Location].

This Summit builds on the [November 2015 Family Bar Summit: Shaping the System for the Families We Serve](#), hosted by the Institute for the Advancement of the American Legal System (IAALS). Our follow-up dialogue will leverage the perspectives of diverse family lawyers in [INSERT: State or Jurisdiction] toward a common goal: identifying system improvements that will enable family law practitioners to serve clients in a timely, efficient, and affordable manner, and facilitate a process that fosters better outcomes for children.

This gathering offers a rare opportunity for you to interact with peers from diverse professional organizations and represents an important effort to unify the family bar as a powerful change agent. Attendees will be asked to shed preconceived notions about the current legal system and participate in a mutually respectful dialogue with their peers. An engaging and interactive format will allow Summit attendees to consider diverse problems in the current system and think through recommendations for improvement.

Your voice is essential and I sincerely hope you can join us.